

## **Interactive Workshops**

## **Proposal Guidelines and Instructor Policies**

- ASHG seeks to promote training in new technologies and may support certain workshops more than once. Workshops chosen in a given year are not guaranteed for acceptance in subsequent years.
- Before submitting a proposal, contact all instructors to ensure their availability as well
  as to obtain their agreement with <u>ASHG policies</u>. It is important to check to make sure a
  speaker is not being asked to serve on another proposal.
- Proposals are due February 10, 2025 at 5:00pm EST. The deadline will not be extended as review begins immediately. Review the step-by-step instructions below before entering the submission site.
- The proposals will be blindly reviewed and selected by the Digital Learning Committee.
- The proposer/primary instructor must be a current ASHG member and must serve as the primary instructor for the workshop. Renew or join.
- All instructors (up to 5, not including the Primary Instructor) will receive a 25% discount on their registration to recognize their special contribution to the Annual Meeting. ASHG does not cover travel expenses for workshop proposers or instructors.

