Request for Funding to Present an Abstract at ASHG 2024

The ASHG staff has put together the following justification letter template to be sent to either your Principal Investigator of your lab or supervisor. Be sure to fill in the appropriate information (costs, research topic, lab, or institution, etc.) in the blank yellow sections below prior to sending.

Dear <NAME>,

I am writing to you to express my interest in representing our <PROGRAM/LAB/INSTITUTION/ETC.> by presenting an abstract at ASHG's Annual Meeting, taking place November 5-9 in Denver, Colorado. Sharing my research on <TOPIC> at ASHG 2024 will allow me to:

- ❖ Showcase our latest research to thousands of human genetics and genomics experts worldwide.
- ❖ Receive feedback from peers and experts from around the world.
- ❖ Forge collaborations across institutions and disciplines to expand the findings in my own research.
- ❖ Network and engage with like-minded peers and connect with thought-leaders in the field to explore mentorship.
- ❖ Open doors for my own professional development and skill-setting opportunities.
- ❖ Hear the latest research findings by atending sessions that may uncover new techniques and tools that will not only propel my research forward but others in our lab.

In order to attend, I am seeking funding to cover the following:

- ❖ Becoming an ASHG <MEMBER TYPE> member (this will allow me to receive discounted rates on registration in addition to unlocking a host of benefits that I can access all year-round): <$X>
- ❖ ASHG 2024 <REGISTRATION CATEGORY> registration fee: <$X>
- ❖ Hotel/lodging (member-only housing opens May 13): <$X>
- ❖ Roundtrip economy airfare to Denver, CO: <$X>
- ❖ Other expenses (visa processing, ground transportation, meals, incidentals, etc.): <$X>

Altogether, my expenses would total approximately <$TOTAL>.

I thank you in advance for your time and consideration of this investment. If you need any additional information about the conference itself, you can visit the ASHG meeting website.

Sincerely,
<NAME>