KNOW BEFORE YOU PRESENT

As you prepare for your speaker role at ASHG 2021, **please review all information below.**

Prior to the airing of your session:

- Review and become familiar with the [Speaker Orientation/Preparation slides](#).
- If you were unable to attend the presenter orientation session, you can view the [video recording here](#).
- Review the [Resources Page](#) for speakers.

On the day of your session:

- **Join 30 minutes before the session begins**, not 30 minutes before your presentation.
  - **An email was sent to you on Tuesday, October 12 with this Zoom link from** programs@ashg.org**.**
- You will need to know your session number when joining (see [online planner](#) if you don't know this).
- You will first arrive in the "green room" where you will be greeted by a technician who will then move you to your session room with all speakers and moderators in your session.
- The Zoom link is only to be used to join your session to present on event day. When you attend the meeting as a participant, you will need to join via the virtual platform. As a registered attendee, will receive an email on Thursday, October 14th with instructions on how to access the ASHG 2021 Annual Meeting as an attendee.

ASHG will pre-load all pre-recorded presentations prior to the day of the event in the correct speaker order. Moderators will introduce the session and talk order at the beginning of the session. The Q&A for your session will be live and will flow as follows.

- *Plenary and Platform session*s: begin the 5-minute Q&A session after each talk/presentation. You will be brought onto the screen along with your moderators.
- *Invited sessions*: all Q&A will happen at the end of all talks. The moderators and all speakers will be brought onto the screen at the same time for the invited Q&A portion.

Additional Tips

- Use a wired internet connection or ask others on your wireless network to minimize their usage.
- Mute anything that may buzz or beep, turn off your email pop-ups, etc.
- Mute your microphone during presentations. If you need to chat with other speakers or moderators during a live presentation, you can do so by using the chat function in Zoom.
- ONLY use Google Chrome (preferred) or Firefox as your browser.
- ONLY use your laptop or desktop computer.