



Thank you for attending the ASHG 2020 Virtual Meeting. We are following up with you because you paid the National Society of Genetic Counselors (NSGC) Continuing Education Unit (CEU) credits for Genetic counselor's application fee of \$50. There is good news for those who attended sessions the week of the meeting (live sessions) as we are able to provide a similar process as in past years. Below are a set of detailed instructions to help guide you through the application process.

We apologize for any confusion related to these format changes. We sincerely regret any inconvenience. We hope you enjoyed the meeting and encourage you to take full advantage of the On-Demand content so you can claim the maximum number of credits.

Thank you for your patience and understanding. We learned a great deal about the new NSGC CEU process this year in a virtual environment that we will adapt for future events. We hope this new streamlined process makes it easier for you to claim credit for attendance and are here to help. Please let us know if you need assistance or have any questions by emailing us at DigitalPrograms@ashg.org.

Sincerely,

The ASHG Program Management Team

How to Claim Credit for Live Meeting Attendance

Follow this process if you attended sessions the week of October 27-30

Content is available to watch through October 2021 but if you wish to apply for credits for the 2020 year, you should **complete the application process before November 30, 2020**. If you do not need your credits until 2021, you can complete the application anytime between now and October 2021.

1. Before you begin, please be sure to download and complete your [Self-Reporting Form](#) to help you track your sessions and to help ease the application process. A list of all eligible sessions available for credit are listed on the evaluation form.
2. Use your [ASHG membership/website portal](#) credentials to access the application.
3. Once logged in, look for the following image and click on it to begin.



4. You will be asked to complete an overall meeting evaluation. This meeting evaluation should be completed once.
5. For each session you attended, complete the session evaluation. You will be asked to complete the same set of evaluation questions for each session you attended and should complete only one evaluation per concurrent session time.
6. After you finish this process for all sessions you are claiming credit, please email your completed [Self-Reporting Form](#) to programs@ashg.org so that we can process your single **certificate with the total number of credits you earned** during the live virtual meeting.

If you already claimed some credit using the old process, please email DigitalPrograms@ashg.org for a customized solution.

7. Once you claim credit you are responsible for uploading that information to NSGC. **NSGC User IDs are required for all participants wishing to claim CEUs.** Please refer to [these instructions](#) to find or create a free or paid NSGC User ID.

How to Claim Additional Credit for On-Demand Content

Follow this process if you are claiming credits for content watched after October 30 (after the live event)



1. To earn On-Demand content credits, use your [ASHG membership/website portal](#) credentials to access the application. Once logged in, look for the following image above and click on it to begin.
2. You will be asked to complete an overall meeting evaluation. This meeting evaluation should be completed once.
3. Please complete an **assessment test**. Applicants are asked to answer questions and receive an 80% pass for each session to generate a certificate. You may retake the assessment if needed.
4. After the assessment, please also complete a short survey for each session.
5. Certificates will be generated at each session level, not per (*speaker*) presentation. For a single comprehensive certificate showing the total credits being requested, please email programs@ashg.org once you have completed and claimed your desired On-Demand credits.
6. Once you claim credit you are responsible for uploading that information to NSGC. **NSGC User IDs are required for all participants wishing to claim CEUs.** Please refer to [these instructions](#) to find or create a free or paid NSGC User ID.

The National Society of Genetic Counselors (NSGC) has authorized American Society of Human Genetics to offer up to **7.3 CEUs or 72.5 Category 1 contact hours** for the activity ASHG 2020. The

American Board of Genetic Counseling (ABGC) will accept CEUs earned at this program for the purposes of genetic counselor certification and recertification.

American Society of Human Genetics
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Rockville, MD 20852

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